

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

November 4, 2020

The meeting of the Lincoln Parish Library Board of Control was called to order by Augusta Clark at 4:03 pm on November 4, 2020 in the Library Events Center. Members present were Dr. Gullatt, Mrs. Cooper, Mrs. Dupree, Mr. Penuell, Mrs. Humphries, Dr. Hollimon and Mrs. Hunter. Absent was Mrs. O'Neal. Chris Hyde represented the police jury and Caleb Daniel represented the media. Staff members Jeremy Bolom and Kacey Richard were also present.

The agenda was approved following a motion by Dr. Gullatt and a second by Mr. Penuell.

There was no public comment.

There are three applicants interested in serving on the board – Jay Ligon and Amy Miller to replace Gay O'Neal and David Gullatt to continue serving another term. Mr. Ligon said he wished to contribute and give back to the community. He also said he felt focus groups would be a positive addition to the board's actions. Mrs. Miller also wishes to give back to her community and believes there should be an increased focus on social media. Dr. Gullatt stated his work on the board is a labor of love and service to the community.

Dr. Gullatt asked for a strategic plan update. Mrs. McCain stated she had nothing new to add from the last plan given. He proceeded to tell the board that Mrs. McCain refused to do her duty and provide what she was asked to provide. He states he wanted to see a list of all expenditures to be made with the additional ad valorem tax monies for the entire 10 years of the plan. Mrs. McCain had only provided a 5 year plan. Chris Hyde interjected that a specific estimated budget amount as a projection is difficult to determine and also reminded the board that the new tax would not take effect until 2022.

Dr. Clark asked for a web page update. Dr. Gullatt proceeded to talk about his disgust with the progress. Ms Richard conveyed faith in the company chosen and confirmed they were on track for the process of creating a new page. Kacey Richard showed the board the home page and tried to explain the procedures for building the site. Dr. Gullatt and Mrs. Dupree stated they were not impressed with the page as presented but did not provide any other feedback.

The amended 2020 budget was presented by Mrs. McCain. It was passed with a motion by Mrs. Hunter and a second from Mr. Penuell.

The proposed 2021 budget was presented a passed with a motion from Mrs. Hunter and a second from Mr. Penuell. No questions or suggestions were made for any differences.

Dr. Gullatt conveyed concern about staff turnover. Dr. Gullatt requested a monthly report from the Director that includes new hires, terminations, and resignations.

Dr. Clark presented facility enhancements, which included updating computers and the dirty stats of the glass above the library entrance. No other discussion was given.

Dr. Clark asked Mrs. McCain if she has a contingency plan in case the tax election fails. Mrs. McCain cited reducing hours, reduction of staff, less spending on library materials and little to no travel or training. Dr. Clark asked for this plan in writing.

Dr. Gullat presented the process for evaluation of the director. This year would include an evaluation to be done by all staff and turned into Dr. Gullat directly in a plain envelope on January 7 and 8, 2021. These would be reviewed, summarized, and delivered to Director McCain by Dr. Holliman and Ms. Cooper. The board would do their evaluations before Christmas. They will be collected, reviewed, and summarized, by Ms. Dupree, and delivered to Director McCain by Ms. Dupree and Board President, Dr. Clark.

Dr. Clark noted that the Police Jury has requested a key and code for access to the Events Center. Dr. Clark questioned Mr. Postell's reasoning for this request. Director McCain explained that this may be due to the Library's refusal to allow a PJ meeting to occur after an all-day staff training on Columbus Day, October, 12, 2020. Dr. Clark explained that the library already has a method for booking the use of the facility and does not see the need to change that procedure. Double booking could be possible. Ms. Hunter verbally agreed and the rest of the board followed suit.

Dr. Clark called on Director McCain to report on the FEMA Generator for the Events Center. Director McCain said that she was waiting for information from local Homeland Security (Kip Franklin) to get back for her.

Dr. Clark's only other business was to set December's board meeting for Wednesday the 9th.

The board reviewed statistics provided by Director McCain.

The meeting was adjourned at 6:45 with a motion by Mr. Penuell and a second by Mrs. Hunter.