

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

May 18, 2022

The Lincoln Parish Library Board of Control Meeting was called to order at 4:00 pm by Dr. Augusta Clark, Library Board President. Board members present included Jan Canterbury, Dr. Augusta Clark, Mary Jo Cooper, Sandra Dupree, Richard Durrett, Diana Humphries, Bill Jones, Amy Miller and Charles Penuell.

Mr. Penuell made the motion to amend the agenda to move item V to III as well as move item X to VIII. Ms. Dupree seconded the motion. Roll call vote was held: Humphries-yes, Durrett-yes, Canterbury-yes, Cooper-yes, Dupree-yes, Clark-yes, Penuell-yes, Miller-yes, Jones-yes. All yes, motion carried.

There were no public comments.

Ms. Dupree made the motion to approve the April 2022 minutes as presented. Mr. Penuell seconded the motion. All yes. Motion carried.

Ms. Dupree made the motion to amend the bylaws to say 4 years instead of 3 years in article 2 section 6. Mrs. Humphries seconded the motion. Penuell stated that he wasn't aware that the previous year had been the third term for the current Board Chair. Canterbury agreed with this statement. Penuell, Durrett and Jones made arguments to leave the article as it stands and to correct the issue with another election of officers. After much deliberation a roll call vote was taken: Jones-no, Penuell-no, Miller-no, Clark-yes, Dupree-yes, Cooper-yes, Canterbury-no, Durrett-no, Humphries-no. With the vote at 6-no and 3-yes, the motion did not carry to change the bylaw as it stands. Lewis Jones, Attorney, informed the Board that the current Chair would serve while there was a vacancy, but that the Board would need to reelect officers in the June 2022 Regular Meeting. Mr. Jones made the motion to officially declare the position of Board Chair vacant for clarification. Penuell seconded the motion. All yes. Motion carried.

The Board revisited the discussion of upcoming Board Member term renewals. Mr. Penuell stated that he had yet to decide on his course of action as to if he would request renewal. Mr. Durrett stated that he would need to have a decision for the next Jury meeting. Mrs. Canterbury made the motion to accept Dr. Clarks letter for intent to renew and to make the recommendation to the Jury to renew her term on the Board. Mrs. Humphries seconded the motion. Miller, Durrett, Penuell and Jones all abstained from the vote. Canterbury, Dupree, Clark, Humphries and Cooper all voted yes. Motion carried.

Mr. Jones made the motion to approve the amendment to article 1 section 1 of the bylaws to state "Meetings of the Board of Control shall be held at least quarterly at a regular day, time and place to be established by the Board in January of each year." Dupree seconded the motion. All yes. Motion carried.

Mr. Durrett made the motion to reject the recommendation of the Director Search Committee and that the Board interviews the one applicant in one week at 4 pm. Mrs. Canterbury seconded the motion. All yes. Motion carried.

The Interim Director stated that there was a part-time vacancy coming in June that would need to be filled and that she was still requesting the Board consider allowing her to fill the part-time Research and

Readers Assistant vacancy from last July citing increased patron traffic, programming attendance, and summer months being busiest of the year. Mr. Jones made a motion to approve the two part-time staff vacancies be filled as requested by the Interim Director. Mr. Durrett seconded the motion. All yes. Motion carried. The Interim Director revisited the previously requested staff adjustments and title changes from the last month. The Parish Treasurer confirmed that the Payroll line was indeed lower than previously reported in the last month's financial report. The Interim Director stated that she felt it was important to get the title changes done and to make adjustments at the top of the pay scale where necessary so that any positions below those would be easier to adjust as necessary in the reworking of the pay scale as a whole. There was concern voiced for making these adjustments prior to a full-time Director being put in place as well as addressing adjustments one by one rather than over all. Mr. Jones suggested that perhaps the Board should review the employee pay scale as a whole at one time. Mr. Penuell made a motion to approve the staff adjustments and title changes as requested by the Interim Director. Mr. Jones seconded the motion. A vote was taken: Jones-yes, Humphries-yes, Penuell-yes, Canterbury-yes, Cooper-yes, Dupree-yes, Clark-yes, Durrett-no, Miller-no. Motion Carried.

The Interim Library Director gave an update on behalf of the Recognition Committee to the Board. She reminded them that the event would take place on Saturday, May 21 at 11 am in the Library Event Center. She announced that formal invitations had been mailed out, programs were being made, and an invitation to the public would run in the paper twice this week as well as on the LED sign out front of the Library on the Library's Facebook page. She also announced that members of the committee would to set up the morning of.

Mr. Jones updated the Board on the Event Center Committees standing. He reported that he spoke to the Jury at their last meeting and it was agreeable to them that the Board seek out options as they have lined out per the Committee's request and to keep the Jury involved in the conversations surrounding the future of the Events Center's management.

Three reports were given on various reading programs in the parish. Mrs. Deloris Wilkerson Smith from the Delta Sigma Theta Sorority informed the Board about a week-long event at the Pinkie C. Wilkerson Life Development Center in Grambling the week of June 6. She informed the Board that the center would host various community members from several organizations across the parish including the Library, Sherriff's Office and others, who would come in to read to the children and enforce the importance of literacy with them. She thanked the Library for the donation of books for the children for that week. Mrs. Christy Weeks and Conchita Malone-Doyle presented on behalf of the Dolly Parton Imagination Library as funded by Jonesboro State Bank. They brought informational packets for the Board and the Library and explained that the program was designed to put free books in the hands of children from birth to age five. They explained that the program last year was solely funded for Jackson parish but that several other parishes, including Lincoln, were added this year due the overwhelming success of the program's pilot year. The Interim Library Director presented the Board with marketing materials for the upcoming Summer Reading Program. She reviewed some of the programs that were planned as well as the calendar as a whole. She also explained the reading requirements for children, teens and adults as well.

There was no correspondence or communication to discuss.

The Interim Director presented the Board with the April financials and statistics for 2022 pointing out that the only drastic change would be the adjustment to the payroll line to reflect the corrected sum. She informed the Board library visits were still up to over 10,000 and that reference transactions as well as wireless usage were also remaining on the upward trend. She stated that circulations were down but that she suspected this was due to the end of the school year and testing and that things would certainly trend upward in June and July again. She reminded the Board of upcoming events through the remainder of the month as well as some coming in Summer.

With no further discussions, Mrs. Miller made a motion to adjourn the meeting. Ms. Dupree seconded the motion. All yes. Motion carried.