

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

September 21, 2022

The Lincoln Parish Library Board of Control Meeting was called to order at 4:00pm by Chair Amy Miller. Board members Sandra Dupree, Jan Canterbury, Richard Durrett, Amy Miller, Mary Jo Cooper William (Bill) Jones, and Diana Humphries were present. Absent from the meeting were Eric McCulloch and Deborah Gilliam

Ms. Dupree made the motion to approve the agenda as presented. Mrs. Humphries seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Jones made the motion to approve the July 2022 minutes with one correction in spelling. Mrs. Canterbury seconded the motion. All yes. Motion carried.

Chair Miller opened the floor for opinion on the change of the Board's regular meeting date and time. Mrs. Miller pointed out that this topic has arisen in the past, with the main purpose to make the meeting time more manageable for working citizens and employees of the Library. Mr. Jones made a motion to change the regularly-scheduled meeting from the third Wednesday of the month at 4pm to the third Thursday of the month at 5pm, beginning with October 2022. (Meeting date: October 20, 2022 at 5pm.) Ms. Dupree seconded the motion. No further discussion. All yes. Motion carried.

Director Bolom presented a request to move Staff Training Day from Monday, October 10, 2022 to Monday, October 17, 2022. This would change the date of closure to the 17th and leave the Library open on the 10th. Director Bolom noted that the reason for the request was to allow all LPL staff to attend the conference of the Library Support Staff Section of the Louisiana Library Association to be held at the Library Events Center on the 17th. Director Bolom presented the Board with a copy of the conference's schedule of sessions. Mr. Durrett made a motion to approve the change of Staff Training Day, and Mrs. Cooper seconded the motion.. All yes. Motion carried.

The Events Center, Compensation Plan Committee, and Bylaws committees had nothing to report.

There was no correspondence or communication to discuss.

Director Bolom presented the Board with the financials and statistics for August 2022. He pointed out the retrospective completion of the new statistic of new library cards issued each month. He presented his monthly report in a new printed outline format that included four main topics: his professional activities, Library projects, Library Staff, and Library programming.

Director Bolom attended the monthly directors' meeting of the Green Gold Library System in Minden on September 16, 2022 and would be attending the annual meeting of the Trailblazer Library System in Farmerville on September 30, 2022. Mrs. Canterbury will accompany him to the meeting as LPL's representative to vote on business of the library system, including budget.

Projects cited included completion of repairs to water-damaged conference rooms, having three security companies visit the library to create proposals for a new security camera setup in the Library, and a preliminary budget meeting with Police Jury Finance Manager, Michael Sutton. Of specific note, Bolom explained his exploration of three different ILS systems, with the goal being not only to add more patron friendly features, but also to save the Library money on the yearly subscription fees for the service.

Bolom applauded the success of staff cross training that occurred during the month of August, with members of the Research and Readers Services department now being comfortable enough with circulation functions to substitute for the currently short-staffed Circulation department. He noted that Circulation staff will require extra time for cross training once their staff roster has been filled. He has been interviewing candidates for part-time positions in both Circulation and Children's.

Bolom reported on previous and upcoming outreach activities of the Library, including both Grambling's and Tech's move-in days. He was especially pleased to announce the return of Monday Movie Nights on the last Monday of the month; the community puzzle table; and the Library's Fall carnival-type festival, now called the "Fall into a Book Festival." This year's book will be *Charlie and the Chocolate Factory*, and the festival, which will feature games, decorations, and prizes relative to the book's theme, will be held in the Library's Events Center on Saturday, October 15, 2022 from 2pm-4pm. Bolom reminded everyone that the Board's Ice Cream Social Meet and Greet would be held the following week on September 29th and for everyone to visit the Library's entry in Downtown Ruston's pumpkin patch on October 1st.

With no further discussions, Mr. Jones made a motion to adjourn the meeting. Ms. Dupree seconded the motion. All yes. Motion carried.