

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

June 15, 2023

The Lincoln Parish Library Board of Control Meeting was called to order at 5:00pm by Chair Amy Miller. Board members Jan Canterbury, Mary Jo Cooper, Sandra Dupree, Bill Jones, Richard Durrett, Eric McCulloch, and Richard Pyles were present. Absent from the meeting was Deborah Gilliam. Library Director, Jeremy Bolom was also in attendance.

Ms. Dupree made the motion to approve the agenda as presented. Mr. Jones seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Durrett made the motion to approve the minutes for the May 18, 2023, meeting. Ms. Dupree seconded the motion. All yes. Motion carried.

Chair Miller turned the meeting over to Director Bolom, who presented the job description for the "Events Center Coordinator." Bolom explained that since the departure of Marcie Nelson, he has been handling Events Center bookings, and he requests a designated person on staff to help. The position presented would be added duties to a staff member currently employed at the Library. Mr. Durrett questioned asked several clarifying questions, which Director Bolom addressed. Ms. Dupree made a motion to approve the job description for the "Events Center Coordinator." Mr. Jones seconded the motion. All yes. Motion carried.

Director Bolom continued by presenting his proposed changes to the Events Center Policy. Clarifying questions were asked by Mr. Durrett, Mr. Jones, Mr. Pyles, Mr. McCulloch, and Mrs. Miller. The wording on page 3 for the fee of the law enforcement security arranged by the Library was suggested to be changed to "The security fee is the current hourly rate per officer as charged by local law enforcement, plus a \$5 per hour service fee." The question of an increase in prices and sales tax collection was also brought up. Mr. Durrett made a motion to approve the proposed changes to the Events Center Policy, with the amendment of the wording regarding security. Mr. Jones seconded the month. All yes. Motion carried. Mrs. Miller asked Director Bolom to review other event venues' policies regarding sales tax and compile a comparative list of pricing, so that both could be reviewed at July's meeting.

Mrs. Miller noted, as chair of the compensation committee, that she responded to an email to the board about an employee's request for a raise. Her email explained, as previously mentioned in an earlier compensation committee report, that the pay scale for all employees is under review and will be finalized in the fall. That way it may be presented to the Board at the same time as the budget for 2024, and all increases in spending happen with the new year.

No other committee reports.

There was no correspondence and communication, except that previously mentioned.

Director Bolom presented the Board with the financial report noting that the Events Center has already surpassed its projected income for the year.

Director Bolom also presented May's statistics, which present an overall upward count in most categories. He noted an almost double increase in the number of new library card registrations.

In Bolom's Director's Report, he highlighted the start of summer reading for all ages along with several upcoming programs that the Library is looking forward to. He also reported that the Trailblazer group's partnership programs at the Library have been put on hold due to a cancellation of funding.

With no further discussions, Mr. Durrett made a motion to adjourn the meeting. Ms. Dupree seconded the motion. All yes. Motion carried. Meeting adjourned at 6:06 pm.