

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

August 17, 2023

The Lincoln Parish Library Board of Control Meeting was called to order at 5:02pm by Chair Amy Miller. Board members Jan Canterbury, Mary Jo Cooper, Sandra Dupree, Richard Durrett, Eric McCulloch, Bill Jones, and Richard Pyles were present. Absent from the meeting was Deborah Gilliam. Library Director Jeremy Bolom was also in attendance.

Ms. Dupree made the motion to approve the agenda as presented. Mr. Jones seconded the motion. All yes, motion carried.

There were no public comments.

Ms. Dupree made the motion to approve the minutes for the July 20, 2023, meeting. Mr. Jones seconded the motion. All yes. Motion carried.

Chair Miller turned the meeting over to Director Bolom, who presented the holiday schedule for 2024, noting that since New Year's Eve is on a Tuesday in 2024 that the Library will be open, but close at 5pm that day. Mr. Durrett made a motion to approve the holiday schedule as presented. Ms. Dupree seconded the motion. All yes. Motion carried.

Mrs. Miller, as chair of the compensation committee, presented the minutes of the committee's August 11, 2023 meeting and made the recommendation to the Board to approve the Compensation Plan/Pay Schedule and Job Descriptions with amendments to replace reference to hourly wage(s) with references instead to corresponding classes within the pay scale and that the effective date for the same be January 1, 2024. Mrs. Canterbury made a motion to accept the recommendation of the committee. Mr. Jones seconded the motion. All yes. Motion carried.

Chair of the Events Center Committee, Bill Jones, summarized the activity of the committee's meeting which took place at 4:15 before the day's Board meeting. He then made the recommendations, in the form of a motion, to the board to a) add the duties of Events Center Coordinator to the current Marketing Coordinator; b) allow for the hire of part-time staff to assist that Coordinator with the covering of events that take place outside normal Library hours; and c) change the pricing for the events center spaces' rentals, ancillaries fees, and deposits to the proposed increases presented by Director Bolom at the July meeting. Mrs. Miller asked if the committee considered a discounted rate for non-profit organizations, and the motion was amended to add the provision for a 10% discount on room rental to any 501c3 that provides their proof of status. Ms. Dupree seconded the motion. All yes. Motion carried.

The By-Laws Committee did not have a report.

There was no correspondence and communication.

Director Bolom presented the Board with the financial report, pointing out that only a third of the projected revenue sharing had so far been received. He promised to check on this and report again to the Board next month.

His highlight in the statistics for July was the impressive numbers for children's programming. He noted that this was due in part to a four-week partnership with NCLAC's Art Camp which was held in the Library's Storytime Room.

In Bolom's Director's Report, he focused on summer reading statistics which are much higher than last year. He invited the Board to visit the Children's area to see the new mural painted by Stewart Stevens and play with the giant "lite brite" built by the Bell Family. He also confirmed that the Board would be present for the now-annual Meet and Greet on Thursday, September 28, 2023 from 4-6pm.

With no further discussions, Mr. Jones made a motion to adjourn the meeting. Mr. McCulloch seconded the motion. All yes. Motion carried. Meeting adjourned at 5:25pm.

DRAFT