

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

October 19, 2023

The Lincoln Parish Library Board of Control Meeting was called to order at 5:00pm by Chair Amy Miller. Board members Jan Canterbury, Mary Jo Cooper, Bill Jones, Deborah Gilliam, and Richard Pyles were present. Absent from the meeting were Sandra Dupree, Richard Durrett, and Eric McCulloch. Library Director Jeremy Bolom was also in attendance.

Mrs. Canterbury made the motion to approve the agenda as presented. Ms. Gilliam seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Pyles made the motion to approve the minutes for the September 21, 2023, meeting. Mrs. Cooper seconded the motion. All yes. Motion carried.

Chair Miller turned the floor over to Director Bolom, who presented his request close the Library early at 6pm on Thursday, December 14, 2023 so that Library staff may attend the Police Jury Christmas Party. Now a yearly event, Mr. Bolom noted that last year he suggested its addition to the yearly closing schedule for the future, hence the next item on the agenda. Mrs. Canterbury made a motion to approve the early closure, and Mr. Jones seconded the motion. No discussion. All yes. Motion carried.

Director Bolom presented the revised holiday and closures schedule for 2024 to now include the early closure of the Library for the yearly Police Jury Christmas Party. Bolom noted the date, which is usually the Thursday after the December Jury Meeting. A provision to adjust, if necessary, was also included in the notes section of the schedule. Mrs. Cooper made a motion to approve the revised holiday and closures schedule as presented. Ms. Gilliam seconded the motion. All yes. Motion carried.

Chair Miller asked Police Jury Administrator, Courtney Hall, to explain the proposed work on the Library parking lot. Mr. Hall summarized the three quotes that the Jury requested to restripe the Library's parking lot. He detailed the quote by Pate & Sons, which though the most expensive, includes the addition of a fog sealant that will not only seal cracks in the lot, but also make it look fresh and visually match the new area of the lot which QuikTrip redid for the Library. The quote price is \$29,500, which the Library does not currently have in its Building Operations: Building & Ground Maintenance budget line. Director Bolom pointed out that there are enough funds remaining in the Building Operations: Maintenance of Equipment line to move what is needed for the project. Mr. Jones made a motion to authorize the Police Jury to go forward with the project and to amend the 2023 budget by moving \$29,500 from the Building Operations: Maintenance of Equipment (line 135) to Building Operations: Building & Ground Maintenance (line 134). Mrs. Canterbury seconded the motion. No discussion. All yes. Motion carried.

Director Bolom presented the proposed budget for 2024. Police Jury Treasurer Michael Sutton spoke on the overall increase, which falls below the projected 2.5% increase. He, along with Administrator Hall,

noted the need for additional building and grounds projects which need attention, including flooring in the public areas and building and parking lot lighting. Mr. Hall also informed the board that the grant money for the HVAC projects for the Library and Detention Center is not enough to cover the lowest bid received for the projects. Therefore, some budget amendments may occur in 2024, which would include pulling from reserves. Mr. Jones made a motion to accept the proposed 2024 and the amended 2023 budgets. Mr. Pyles seconded the motion. No discussion. All yes. Motion carried.

Chair Miller turned the floor over to Mike Rainwater of Lincoln Parish GIS. He asked his employee, Brent Kennimer to speak. Mr. Kennimer summarized what Parish IT services have done for the Library since managing the Library's system and computers. He then went on to explain that both Library servers are near end-of-life, and since replacing them would be expensive, he wanted to present multiple options to the Board for replacement. With much information presented, Chair Miller requested a written explanation which can be better analyzed. She and Director Bolom would review it and make a presentation to the board before any decision would be made.

As chair of the Legislative Committee, Mr. Jones presented his initial review of the Library's Materials Selection Policy and Request for Reconsideration regarding the State Library of Louisiana's and Attorney General's Office's recently published guidelines concerning 2023 La. Acts No. 436, enacted as La. R.S. 25:225. He expects the Board to vote on updated and compliant policies in November.

There were no other committee reports.

There was no correspondence and communication.

With so much discussion of the budget, Director Bolom had little to add during his financial report.

Director Bolom presented September's statistics, highlighting that programming numbers are back up with the start of school. Digital use remains impressive, and highlighted sections of the report represent a more truthful picture of Hoopla statistics, per the company's representative. Overdrive/Libby statistics were missing from the report.

In his report, Bolom reviewed recent professional activities, the annual staff training day, and the second "Fall into a Book" festival.

With no further discussions, Mr. Pyles made a motion to adjourn the meeting. Mrs. Cooper seconded the motion. All yes. Motion carried. Meeting adjourned at 6:10pm.