

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

November 16, 2023

The Lincoln Parish Library Board of Control Meeting was called to order at 5:00pm by Chair Amy Miller. Board members Jan Canterbury, Mary Jo Cooper, Bill Jones, Sandra Dupree, Richard Durrett, and Richard Pyles were present. Absent from the meeting were Deborah Gilliam and Eric McCulloch. Library Director Jeremy Bolom was also in attendance.

Mrs. Canterbury made the motion to approve the agenda as presented. Mr. Durrett seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Pyles made the motion to approve the minutes for the October 19, 2023, meeting, with the two corrections pointed out by Mr. Durrett. Mrs. Cooper seconded the motion. All yes. Motion carried.

Chair Miller turned the floor over to Director Bolom who presented an updated proposed budget for 2024. Due to errors in previous wages calculations, the line for "Salaries and Wages" would increase to \$1,136,571, a \$5,428 bump from last month's presented budget. Mr. Jones made a motion to accept the amendment. Mr. Durrett seconded the motion. No discussion. All yes. Motion carried.

Chair Miller turned the floor over to Bill Jones who explained his and Director Bolom's recommended changes and updates to the Library's Materials Selection Policy and the accompanying request for reconsideration form. Most of the policy was already compliant with LA RS 25:225, except for the use of the phrase "community standards." Mr. Jones noted a new section entitled "Materials Access for Minor Patrons" which was added in direct response to the State statute on minor use of physical and digital materials. The form for reconsideration was detached from the policy, so it could be updated as needed, without having to update policy. Mr. Jones made the motion to accept the proposed changes and Ms. Dupree seconded. All yes. Motion carried.

Per last month's request, Chair Miller provided a comprehensive PowerPoint presentation on the IT needs of the Library and how those needs have been met in the past. She also reviewed the agreement renewal from Lincoln Parish GIS and a new proposal from NetTech, including how each would deal with the Library's need for new servers. Upon completing her presentation, she asked Director Bolom for his thoughts and recommendation. Focusing on the Library commitment to public service and several unresolved issues with GIS IT service, Bolom recommended acceptance of the NetTech proposal. Mr. Jones pointed out the types of agencies that GIS services and how very different they are from the Library. GIS Director Mike Rainwater stated that he was unaware of any issues but noted the upcoming implementation of a trackable ticketing system. When asked how NetTech handles requests, their representative Aaron Paul said NetTech uses a ticketing system. He further added that NetTech is familiar with the needs of libraries from working with Claiborne Parish Library. Further discussion revealed the lack of the option for any provider to move the Library's data to a Cloud server. Mr. Durrett, who missed discussions at last month's meeting, expressed the need for more time to consider

the proposals and made a motion to defer the item until the December meeting, with a request that Cloud pricing also be available for review. Mr. Pyles seconded the motion. All yes. Motion carried. Mr. Paul stated that he would work on building a proposal for Cloud server services for the Library.

There were no committee reports.

There was no correspondence and communication.

Director Bolom presented the financial report, with a budget that remains on track.

Director Bolom then presented October's statistics, highlighting impressive outreach numbers thanks to several trick-or-treat type events in the Parish. All types of free room usage were up as well.

In his report, Bolom announced the hiring of three new staff members and an overview of MOVEMBER activities.

With no further discussions, Mr. Pyles made a motion to adjourn the meeting. Ms. Dupree seconded the motion. All yes. Motion carried. Meeting adjourned at 6:21pm.