

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

October 17, 2024

The Lincoln Parish Library Board of Control Meeting was called to order at 5:00pm by Chair Jan Canterbury. Board members Sandra Dupree, Bill Jones, Deborah Gilliam, Richard Pyles, Milton Melton, Amanda Norris, and Eric McCulloch were present. Absent from the meeting was Mary Jo Cooper. Library Director Jeremy Bolom was also in attendance.

The invocation was given by Mr. Melton.

Ms. Dupree made the motion to approve the agenda as presented. Mr. Melton seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Melton made the motion to approve the minutes for the September 19, 2024, meeting. Mr. Jones seconded the motion. All yes. Motion carried.

Chair Canterbury called on Director Bolom to present his proposed new version of the Library Staff "Dress & Appearance" portion of the Employee Manual. Bolom explained the need to update the policy, especially considering staff duties, which vary from day to day. Many of the restricted items that were removed, such as jeans, tattoos, and hair color, are much more culturally acceptable than they were when the policy was originally constructed. Mr. Pyles made a motion to accept the new version of "Dress & Appearance." Ms. Dupree seconded. All yes. Motion carried.

Director Bolom also reported on the meeting of the Buildings and Grounds committee. After being presented with a list of a wide range of needs for improvements and repairs of the Library, the committee decided to take action on Bolom's top three, which are new flooring in Library public areas (top priority), lighting (inside and outside) for both the Library and Events Center, and an upgrade to the security system with the addition of more cameras for both the Library and Events Center. When preparing the 2025 budget, Bolom will include estimates for these three projects, so that work can begin next year.

Friends of the Library Liaison Gilliam gave a summary of the last FOL board meeting and relayed their plans for two events to welcome the Bulldog which was purchased by Friends for the Library in September.

There was no correspondence and communication.

During his financial report, Director Bolom said that the budget remains on track. There were no questions about the budget.

He then presented the statistics for September, which show a decrease in most service numbers. Wi-Fi connections and use of Library spaces remains strong, which shows that people are in the Library regularly.

In his report, Bolom summarized his professional activities and projects. He also reported on the activities for the Library staff day held on October 14th. He pointed out that outreach numbers will continue to increase through the month of October due to the Library's participation in several community Halloween events.

With no further discussions, Mr. Jones made a motion to adjourn the meeting. Mr. Melton seconded the motion. All yes. Motion carried. Meeting adjourned at 5:18pm.

DRAFT